

NOTIFICATION

Dated Aizawl, the 2nd June, 2022

In the interest of public service, the Competent Authority is pleased to notify that Online Training on RTI Online Portal is scheduled to be held on 22.06.2022 (Wednesday) from 10:00 AM to 3:30 PM for onboarding of Mizoram RTI Online by 1st July, 2022.

In this connection, all DAA, SPIO and SAPIO from all departments under the Government of Mizoram are hereby requested to attend the said online training session using the link <https://msegs.my.webex.com/meet/msegs.official>, attendees may join by entering their name and department.

Video and PDF tutorials for department users can be viewed and downloaded from the link <https://rti.mizoram.gov.in> which may be studied prior to attending the training.

Training Schedule:

Sl. No	Shift	Timing	Officer
1	1 st Shift	10 AM - 11:30 AM	SAPIO from all Departments.
2	2 nd Shift	12:30 PM - 2 PM	SPIO from all Departments.
3	3 rd Shift	2:30 PM - 3:30 PM	DAA from all Departments.

Topics to be covered:

- Introduction to the Mizoram Online Portal
- Features of the Portal
- User Profile and Account
- Process flow of the online Application, Approval and Rejection Process of RTI
- Grievances and complaints
- Questions and Feedback

Sd/- TERESY VANLALHRUAIH
Addl. Secretary to the Govt. of Mizoram
General Administration Department

Memo No.F.23015/1/2019-GAD/Loose: Dated Aizawl, the 2nd June, 2022

Copy to:

1. Secretary to Governor, Mizoram
2. P.S to Chief Minister, Mizoram
3. P.S to Speaker/Deputy Speaker/Ministers/Vice Chairman, State Planning Board
4. Sr.P.P.S to the Chief Secretary, Govt. of Mizoram.
5. All Vice Chairmen, SEDP Boards
6. All Principal Secretaries/Commissioners/Secretaries/Special Secretaries, Govt. of Mizoram
7. Secretary, State Information Commission/MLA/MPSC/Lokayukta, Mizoram.
8. All Administrative Departments.
9. All Heads of Departments, Govt. of Mizoram.
10. Web Manager, GAD
11. Guard file

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(LALRAMNGAIA)

Deputy Secretary to the Govt. of Mizoram
General Administration Department