



No. P-16020/2/2025-ESTT-GAD
GOVERNMENT OF MIZORAM
GENERAL ADMINISTRATION DEPARTMENT
Mizoram Secretariat, Mizoram New Capital Complex, Aizawl – 796001
Email: gadmizoram@gmail.com

Aizawl, the 17th July, 2026

OFFICE MEMORANDUM

Subject: Time limit for submission of room reservation applications for Mizoram Houses – reg.

The Government of Mizoram has been considering for quite some time the need to prescribe a time limit to regulate the submission of online applications for reservation of rooms in Mizoram Houses. With a view to ensure smooth and timely processing of applications for reservation of rooms in Mizoram Houses through the Online Mizoram House Reservation Portal, it has been decided to prescribe a time limit for submission of such applications.

Accordingly, all applications for reservation of rooms in Mizoram Houses shall be submitted on or before 4:30 PM on the day prior to the date of arrival/check-in. Applications submitted after the prescribed cut-off time shall not be considered for reservation for the following day.

This shall come into force with immediate effect.

Sd/-SUDHIR KUMAR

Principal Secretary to the Govt. of Mizoram
General Administration Department

Memo No. P-16020/2/2025-ESTT-GAD : Aizawl, the 17th July, 2026

Copy to:-

1. Secretary to the Governor of Mizoram.
2. PS to Chief Minister, Mizoram.
3. PS to Speaker/Ministers/Leader of Opposition/Deputy Speaker/ Ministers of State/Vice-Chairman, State Planning Board/Deputy Govt. Chief Whip, Mizoram.
4. All Members of Legislative Assembly.
5. Chief Executive Member, MADC/LADC/CADC.
6. Sr. PPS to the Chief Secretary, Govt. of Mizoram.
7. All Pr. Secretaries/ Commissioners/ Secretaries, Govt. of Mizoram.
8. Commissioner & Secretary, MLA, Mizoram.
9. Secretary, MIC /MPSC/MSEC, MSCPCR Mizoram.
10. All Administrative Departments, Govt. of Mizoram.
11. All Head of Departments, Govt. of Mizoram.
12. Municipal Commissioner, Aizawl Municipal Corporation.
13. Resident Commissioner, Mizoram House, Delhi/Joint Resident Commissioner/Deputy Resident Commissioner, Mizoram House, Kolkata, Guwahati, Shillong, Silchar, Mumbai
14. All Boards/Commissions/Agencies Govt. of Mizoram.
15. Website Manager, GAD for uploading on the website.
16. Guard File.

Digitally signed by
Christina Lalmuanzuali
Date: 17-07-2026
14:37:41

(CHRISTINA LALMUANZUALI)
Under Secretary to the Govt. of Mizoram
General Administration Department