

No.F-23014/28/2026-GAD
GOVERNMENT OF MIZORAM
GENERAL ADMINISTRATION DEPARTMENT
Mizoram Secretariat Building-I, MINECO, Aizawl -796001

Dated Aizawl, the 14th September 2026

OFFICE MEMORANDUM

Subject: Instructions on discouraging the use of plastic bottled/package drinking water in official functions, meetings, conferences and other gatherings - regd.

The attention of all Administrative Heads of Departments, Heads of Departments and Heads of Offices is hereby invited to this Department's Notification No. F.23012/2/2017, dated 20.05.2019, wherein the State Government had prohibited the distribution or placing of packaged drinking water made of plastics in official meetings, conferences and gatherings under the State Government. The Notification also directed that water dispensers, glass jugs and glass cups be put in place at meeting halls and venues of gatherings for serving drinking water.

2) The prevailing practice of placing individual bottled/package drinking water at official meetings and functions often results in wastage of water and resources, particularly where the water supplied is not consumed. Such practice also discourages the use of water dispensers and other sustainable means of providing drinking water.

3) Further, the extensive use of single use plastic water bottles contributes to the depletion of natural resources and causes adverse impacts on the environment and climate, particularly due to improper disposal of plastic waste, which is non-degradable. Reduction in the use of single-use plastic water bottles is therefore important not only from the perspective of environmental conservation but also for reducing unnecessary expenditure and wastage of resources.

4) In view of the above, all Administrative Heads of Departments, Heads of Departments and Heads of Offices under the State Government are hereby advised to strictly adhere to the existing Government policy and actively discourage the use and distribution of plastic bottled/package drinking water in all official meetings, conferences, seminars, workshops, functions, ceremonies and other Government-sponsored gatherings.

5) Wherever practicable, water dispensers, reusable glasses/cups and other environmentally sustainable means of serving drinking water shall be used in place of individual plastic water bottles.

Organisers of official functions are also encouraged to make adequate arrangements to ensure hygienic and convenient access to drinking water without resorting to single-use plastic bottles.

6) All concerned are requested to extend their cooperation in reducing the generation of plastic waste and to promote environmentally responsible practices in the conduct of Government programmes and official functions.

7) The contents of this Office Memorandum may be brought to the notice of all concerned for strict compliance.

Sd/- SUDHIR KUMAR

Principal Secretary to the Govt. of Mizoram
General Administration Department

Memo. No. F-23014/28/2026-GAD : Aizawl the 14th September 2026.

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2. PS to Chief Minister, Mizoram.
3. PS to Speaker/Ministers/Leader of Opposition/Deputy Speaker/
Ministers of State/Vice-Chairman, State Planning Board/Deputy Govt.
Chief Whip, Mizoram.
4. All Members of Legislative Assembly.
5. Chief Executive Member, MADC/LADC/CADC.
6. Sr. PPS to the Chief Secretary, Govt. of Mizoram.
7. All Pr. Secretaries/ Commissioners/ Secretaries/ Special Secretaries,
Govt. of Mizoram.
8. Commissioner & Secretary, MLA.
9. Secretary, MIC/MLA/MPSC/MSEC, MSCPCR Mizoram.
10. All Deputy Commissioners.
11. All Administrative Departments, Govt. of Mizoram.
12. All Head of Departments, Govt. of Mizoram.
13. Director, I&PR for wide publicity
14. Municipal Commissioner, Aizawl Municipal Corporation/Chief
Executive Officer, Lunglei Municipal Council.
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Under Secretary to the Govt. of Mizoram
General Administration Department