



No. A-12024/3/2026-GAD/1
GOVERNMENT OF MIZORAM
GENERAL ADMINISTRATION DEPARTMENT
Mizoram Secretariat, Mizoram New Capital Complex, Aizawl – 796001
Email: gadmizoram@gmail.com

Aizawl, the 21st October, 2026

C I R C U L A R

Applications are hereby invited for appointment to the post of Principal Private Secretary (PPS) to be attached to the State Information Commissioner-II, Mizoram Information Commission, to be filled up by deputation basis for an initial period of 2 (two) years. The number of post, pay level and eligibility conditions for deputation as per provisions of the Mizoram State Information Commission (Group ‘A’ posts) Recruitment Rules, 2010 are mentioned below:

Name of Post and Pay Level	No. of post	Eligibility Conditions
Principal Private Secretary, Mizoram Information Commission, Level - 11 in the Pay Matrix (Rs. 67,700 – Rs 1,50,800/-)	1 (one)	Deputation from Officers holding analogous post in the Central/ State Government

As per the provisions of para 9 of Government O.M No.A.12011/2/2019-P&AR (GSW) dt.09.01.2020, the upper age limit for appointment by deputation shall be not exceeding 56 (fifty-six) years as on the closing date of receipt of applications.

Application form as per prescribed proforma (copy at Annexure) duly filled up for the above post along with Vigilance Clearance Certificate can be submitted to the Under Secretary, General Administration Department, Room 149, 1st Floor, Mizoram Secretariat Building No.1, MINECO, Khatla, Aizawl, **on or before 13.12.2026** through the respective Administrative Department/Cadre Controlling Authority.

Candidates who apply for the post will not be allowed to withdraw their candidature subsequently.

Sd/- SUDHIR KUMAR
Principal Secretary to the Govt. of Mizoram
General Administration Department

Memo No. A-12024/3/2026- GAD/1 : Aizawl, the 21st October, 2026.

- 1. PS to Chief Minister, Mizoram.
- 2. Sr. PPS to the Chief Secretary, Govt. of Mizoram.
- 3. Secretary, MIC
- 4. All Administrative Departments, Govt. of Mizoram.
- 5. All Head of Departments, Govt. of Mizoram.
- 6. Website Manager, GAD for uploading on the website.
- 7. Guard File.

(CHRISTINA LALMUANZUALI)
Under Secretary to the Govt. of Mizoram
General Administration Department

ANNEXURE**COMMON APPLICATION FORM FOR APPOINTMENT BY DEPUTATION
(INCLUDING SHORT TERM CONTRACT)/FOREIGN SERVICE/ABSORPTION**

1)	Name of applicant (in capital letters)		:	
2)	Date of birth (enclose self attested copy of supporting document like HSLC, Birth Certificate, etc.)		:	
3)	Address for correspondence including contact number		:	
4)	Name of post applied		:	
5)	Designation of present post held		:	
6)	Name of service/department		:	
7)	Present scale of pay/level in pay matrix		:	
8)	Date of joining the present grade/post on regular basis		:	
9)	Educational qualification (enclose self attested copy of certificates)		:	
10)	Please state whether or not the educational and other qualifications/experience prescribed for the post in the recruitment rules/vacancy circular are satisfied by the applicant		:	
	Qualifications/experience required			Qualifications/experience possessed by the official
	Essential	i)		
		ii)		
		iii)		
	Desirable	i)		
		ii)		

11)	Nature of present employment (i.e. permanent/regular or ad hoc or temporary, contract etc.	:		
12)	Please state whether the substantive employment is under any of the following employer: a) Central Government b) State Government c) Universities d) Autonomous organizations e) Government Undertaking f) Others	:		
13)	Any additional information which you would like to mention in support of your suitability for the post (This may, among other things, include (i) additional academic qualifications (ii) professional training (iii) work experience, etc. Separate sheet may be enclosed if necessary)			
14)	Whether penalty, if any, was imposed on the applicant during a period of 5 years preceding last date for submission of application? If any, enclose a copy of the order of imposition of penalty by the Disciplinary Authority.	:		
15)	Details of post(s) held in chronological order (enclose separate sheet, if necessary)			
Sl. No.	Name of post held	Duration		Nature of duties
		From	To	

The information furnished above is/are correct to the best of my knowledge and nothing has been suppressed. I understand that in case of my selection, if any information furnished above is found to be false or misrepresented at a later stage, my selection is liable to be cancelled with the approval of the Competent Authority.

Date:

Name & signature of applicant

**CERTIFICATE OF THE ADMINISTRATIVE DEPARTMENT/CADRE
CONTROLLING AUTHORITY**

Certified that the particulars furnished by the officer are correct as per the service records and the department has no objection for appointment of the officer on deputation (including short term contract)/deputation on foreign service/absorption (please select the appropriate one).

Date:

Signature of an officer not below the rank of
Under Secretary in the cadre controlling authority