

**No.D.26017/16/2019-GAD**  
**GOVERNMENT OF MIZORAM**  
**GENERAL ADMINISTRATION DEPARTMENT**

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*Dated Aizawl, the 19<sup>th</sup> November, 2019*

**NOTIFICATION**

As per approval of the Council of Ministers in its meeting held on 8.11.2019 conveyed vide Memo No.J.11011/1/2019-POL/Vol-V Dt.14.11.2019 and in the interest of public service, the Governor of Mizoram is pleased to notify 'The Government of Mizoram Vehicle Outsourcing Policy, 2019' with immediate effect and until further orders as indicated below:-

1. In order to introduce economy measures, Government of Mizoram has decided to limit expenditure on purchase and maintenance of vehicles. A decision has been taken to introduce a scheme for outsourcing of vehicles, along with drivers, instead of resorting to fresh purchase.
2. After implementation of this scheme, purchase of vehicles will be banned for all Departments except those specified in Para 4. Government of Mizoram will not sanction fund for purchase of vehicles for the outsourcing Department. This Scheme shall apply to all Government Departments/ Boards/ Corporations/ Autonomous District Councils and other bodies aided by the Government. This scheme will also be applicable for any provisions made under Centrally Sponsored Schemes.
3. Recruitment of drivers will also be banned henceforth for Vehicle outsourcing departments. If any driver becomes surplus on account of outsourcing of vehicles, such drivers will be adjusted in any other Departments or offices of same Department requiring the services of such drivers.
4. Outsourcing of vehicles will not be applicable in high security offices and other sensitive areas, senior officer at the rank of Secretary and above, VIP Protocol vehicles, District Deputy Commissioners/District Magistrates, District Superintendents of Police and 50% of all Mizoram House vehicles shall be exempt from this provision.
5. Existing government vehicles, which are in a good running condition, will be allowed to ply for up to **8 years of registration and 1.5 lakh running kms.**
6. Only entitled officers in terms of Notification No.F.15017/1/2013-GAD/1 Dated 14.11.2014, as amended from time to time will be eligible to hire outsourced vehicles. The price ceiling for entitlement is as follows:-

SL. NO.	RANK OF THE OFFICER AS PER PAY GRADE	PRICE CEILING
1	LEVEL 13 & ABOVE	RS. 35,000/- PER MONTH
2	LEVEL 12 & BELOW (INCLUDING POOL VEHICLE)	RS. 30,000/- PER MONTH

Price ceiling may be relaxed with the approval of the Chief Minister as and when necessity arises.

7. The Government will provide POL based on properly maintained log book.
8. General Administration Department shall issue notice inviting Expression of Interest for district wise Registration of Firms/Agency/Individual for outsourcing of vehicles for the entire State. All departments' vehicles shall be outsourced to the empanelled firm/agency/individuals only.
9. All interested individuals/firms/agencies shall submit an application to the General Administration Department and pay a registration fee of Rs. 1000/-. The application shall thereafter be forwarded to the Transport Department, which will create a single window interface and provide clearance within one week on road worthiness and other compliances as per law. Detailed Guidelines for registration shall be notified separately. The registration process will be a dynamic process and not a one-time exercise.
10. The requisitioning Department will invite quotations from 3 registered firms/agencies and choose the lowest quotation for a fixed monthly fee subject to the ceiling prescribed in Para 6. In as far as possible, vehicles shall be hired from an agency situated in the district where the office is located. The requisitioning department will enter into an agreement with the agency/individual through which the vehicle is hired, giving standard terms and conditions, to be circulated by the General Administration Department.
11. In order to assure quality, only vehicles registered not more than **two** years before the year of application shall be eligible and under no circumstances they will ply for beyond six years of their life under this Policy.
12. The outsourced vehicles must have GPS tracking device installed in the vehicle or have a mobile based GPS tracking system.
13. The vehicle provider will provide the vehicle for 10 hours duty daily and the start of duty timing will be as per the convenience of the user Officer. No overtime will be admissible.
14. The driver must have a valid driving license and should be medically fit. His antecedents should be verified by the police. The driver should wear decent attire and should have reliable mobile connection for communication with the user Officer and the capital/recurring cost of the mobile connection and dress of the driver will not be borne by the Government. In case driver is found unfit, the party shall provide acceptable replacement.
15. Vehicles required by the Government shall unless intimated/terminated or otherwise, be hired for an initial period of **1(one) year**. It will be reviewed or extended at the discretion of the concerned hiring Department from time to time subject to fulfillment of all the criteria stipulated. Payments shall be released on a monthly basis through NEFT/RTGS/Cheque/e-payment to bank account.
16. The car rental is all inclusive of wages to driver, any dents, paints or damage to the cars due to any reason during tenure of the contract shall be paid by the car provider.
17. The drivers will be the staff of the car provider and not of the Government. As such, the Government will not be responsible in any way for the driver's injury, disablement or loss of life due to an accident during the contract agreement period. The Government will have no contractual employment liability for the driver.

18. Whenever the requisitioning official is on leave/out of station or otherwise, the car shall be used in the general pool of the Department till the validity of such period as desired by the Government.
19. The estimated cost/financial implications indicated at para 6 will be finalized based on the response to Express of Interest to be invited by GAD. The rates shall be decided by the Committee to be constituted by GAD which will have representatives of Finance Department and Law & Judicial Department.

**Sd/- ASHISH KUNDRA**  
Commissioner & Secretary to the Govt. of Mizoram  
General Administration Department

**Memo No. D.26017/16/2019-GAD : Dated Aizawl, the 19<sup>th</sup> November, 2019**

Copy to:

- 1) Secretary to Governor, Mizoram
- 2) P.S. to Chief Minister, Mizoram.
- 3) P.S. to all Ministers/Speaker/Deputy Speaker/Vice Chairman, State Planning Board.
- 4) Sr. P.P.S to Chief Secretary, Government of Mizoram.
- 5) All Principal Secretaries/Commissioners & Secretaries/Secretaries, Government of Mizoram.
- 6) All Administrative Departments, Government of Mizoram.
- 7) Chairman/Secretary, all Commissions/Boards/PSUs.
- 8) All Heads of Departments, Government of Mizoram.
- 9) All Deputy Commissioners, Government of Mizoram.
- 10) Controller, Printing & Stationery for publication in Mizoram Gazette.
- 11) Guard File.

  
19/11/19  
**(MARGARET LALRINAWMI FANAI)**  
Under Secretary to the Govt. of Mizoram  
General Administration Department