

**No.D.14016/1/2015-GAD**  
**GOVERNMENT OF MIZORAM**  
**GENERAL ADMINISTRATION DEPARTMENT**  
**Mizoram New Capital Complex, Aizawl**  
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**OFFICE MEMORANDUM**

Dated at Aizawl, the 1<sup>st</sup> Oct., 2021

**Subject: Modification of Guidelines for purchase of laptops / notebooks and similar devices for eligible officers.**

Guidelines for purchase of laptops/notebooks and similar devices for eligible officers was issued by the Government of Mizoram vide OM No.D.14016/1/2015-GAD dt.28.06.2019. The provisions of the Guidelines include an option for surrendering used IT devices or retaining the same by the concerned officers by paying the depreciated price or 10% of the purchase cost of the device, whichever is higher at the time of transfer, deputation, superannuation, etc.

The said provisions have been reviewed by the Government of Mizoram and has decided to do away the provisions of surrendering the used IT devices to the Government at the time of transfer, deputation, superannuation, etc.

Therefore, in partial modification of the Guidelines issued vide OM No.D.14016/1/2015-GAD dt.28.06.2019, the Competent Authority is pleased to order that **henceforth surrendering of a used IT device at the time of transfer, deputation, superannuation, etc is not permitted and it is mandatory for an officer to retain the device by payment of the depreciated price (calculated on a depreciation of 25% per year on straight line method) or 10% of the purchase cost, whichever is higher.**

This has the approval of the Chief Minister on 23.09.2021.

The content of this OM may be brought to the notice of all concerned Officers for information and strict compliance.

**Sd/- J.C. Ramthanga**  
Additional Chief Secretary to the Govt. of Mizoram  
General Administration Department

**Memo No.D.14016/1/2015-GAD:**

**Dated at Aizawl, the 1<sup>st</sup> Oct., 2021**

Copy to:

1. Secretary to the Governor, Mizoram
2. Additional Chief Secretary to Chief Minister, Mizoram.
3. P.S. to Speaker/Ministers/Dy. Speaker/Ministers of State, Mizoram.
4. P.S to Vice Chairman, Mizoram State Planning Board/SEDP Boards
5. Sr. P.P.S. to Chief Secretary, Govt. of Mizoram
6. P.P.S. to Additional Chief Secretary, Government of Mizoram
7. P.S. to Principal Secretary/Commissioner & Secretary / Secretary /  
Special Secretary, Government of Mizoram
8. Commissioner & Secretary, Mizoram Legislative Assembly
9. Secretary, MPSC/MIC/SEC/Lokayukta
10. All Heads of Administrative Departments
11. All Heads of Departments
12. Controller, Printing & Stationeries with 6(six) copies for publication in  
the Mizoram Gazette.
13. Website Manager, GAD
12. Guard File.



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Deputy Secretary to the Govt. of Mizoram  
General Administration Department