

No.F.21011/13/2009-GAD
GOVERNMENT OF MIZORAM
GENERAL ADMINISTRATION DEPARTMENT

OFFICE MEMORANDUM

Dated Aizawl, the 13th August, 2010

It has been learnt that proposals for obtaining Air Travel Permission for non-entitled officials on official duties submitted by the Departments to the General Administration Department are mostly devoid of sufficient information thereby resulting in considerable delay in their consideration.

It is reiterated that all heads of departments should let the officials under their control perform the official tours in their respective entitled classes and not resort to air travel for the non entitled officials as a matter of course.

Applications for Air Travel Permission for non entitled officials on genuine grounds should be supported by the information as per the format enclosed without which the applications are liable to be summarily rejected.

Sd/-C.LALSAWTA

Principal Secretary to the Govt. of Mizoram
General Administration Department

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Copy to :-

1. Secretary to Governor, Mizoram.
2. P.S. to Chief Minister, Mizoram.
3. P.S. to Speaker/Ministers/Deputy Speaker/ Parliamentary Secretaries/ Vice-Chairman, State Planning Board, Mizoram.
4. Sr.P.P.S. to Chief Secretary, Govt. of Mizoram.
5. All Principal Secretaries/Commissioners & Secretaries / Secretaries, Govt. of Mizoram.
6. All Administrative Departments, Govt. of Mizoram.
7. All Heads of Departments, Govt. of Mizoram.
8. Guard File.