

**No.A.22024/5(i)/2011-GAD**  
**GOVERNMENT OF MIZORAM**  
**GENERAL ADMINISTRATION DEPARTMENT**  
**Mizoram Secretariat, Mizoram New Capital Complex, Aizawl – 796001**  
Email: [gadmizoram@gmail.com](mailto:gadmizoram@gmail.com)

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*Aizawl, the 8<sup>th</sup> April, 2025*

**OFFICE ORDER**

The Competent Authority is pleased to order extension of re-employment of Pu Thaneswar Tairai, UDC, Mizoram House, Guwahati for a period of **6 (six) months** with a fixed remuneration of **Rs. 28,100/- (Rupees Twenty Eight Thousand One hundred) only** per month with effect from the date of joining, subject to the following conditions:

1. **Fee:** The consolidated fee payable shall be Rs 28,100/- (Rupees Twenty Eight Thousand One hundred) only per month. The amount of fee so fixed shall remain unchanged for the term of the re-employment. There will be no annual increment/percentage increase during the re-employment period.
2. **Drawal of pension:** He shall continue to draw pension and the dearness relief on pension during the period of his engagement on re-employment. Re-employment shall not be considered as a case of extension of service.
3. **Allowances:** He shall not be entitled to any allowance/benefits such as Dearness Allowance, Transport Facility, Residential Accommodation, Personal Staff and Medical Reimbursement, etc.
4. **Leave:** He shall be eligible for 8 days' leave in a calendar year on a pro-rata basis. Therefore, he shall not draw any remuneration in case of his absence beyond 8 days in a Year (calculated in a pro-rata basis). Also, un-availed leave in a calendar year cannot be carried forward to next calendar year. The Department would be free to terminate the services in case of absence of the concerned person by more than 15 days beyond the entitled leave in a calendar year.
5. **TA/DA:** No TA/DA shall be admissible for joining the assignment or on its completion. He will not be eligible for foreign visits at government's expense. However, he shall be allowed for conveyance charges and boarding & lodging for their travel inside the country in connection with the official work after approval of competent authority. The reimbursement of conveyance charges in performing duties and boarding & lodging on tour shall be permitted as per his last entitlement drawn at the time of retirement.
6. **Confidentiality of data and documents:**
  - i. The intellectual Property Rights (IPR) of the data collected as well as the deliverables produced for the Department shall remain with the Department. He shall be bound to hand over the entire set of records

- of assignment to the department before the expiry of the contract, and before the final payment is released by the office.
- ii. During the period of re-employment, he would be subject to the provisions of the Official Secret Act, 1923 and shall not divulge any information that he may have come across during the period of his re-employment to anyone who is not authorized to have the same.
  - iii. He shall maintain absolute integrity, devotion to duty, confidentiality and secrecy of information handled by her. The secrecy and confidentiality shall be maintained even after the termination of the re-employment.
  - iv. He shall, in no case, work for or represent in court or before any other legal authority, tribunal etc. or give opinion/advice to others in any matter which is adverse to the interest of the government. He shall not be permitted to take up any other assignment during the period of re-employment.
7. **Working Hours:** He shall follow the normal working hours as prescribed by the government from time to time. He will, however, not be eligible for extra remuneration for services on holidays or beyond normal working hours in case of administrative exigencies. He will also be required to mark his attendance in the Biometric System or in the attendance register.
8. **Termination of service:** The re-employment may be terminated by the department at any time by giving a notice of 15 days. If he wishes to terminate the engagement before the end of the period of re-employment, he must give the department 15 days' notice, which can be accepted or regretted depending upon the workload of the Department.
9. The Government shall not be responsible for any loss, accident, damage, injury suffered by the concerned person whatsoever arising in or out of the execution of his work, including travel.

This is issued with the approval of DP&AR(GSW) vide I.D. No. GSW.13/2024/460 dt.06.12.2024 and the concurrence of Finance Department vide I.D. No. FIN(E):697/2023(2) dt.26.03.2025.

**Sd/- VANLALDINA FANAI**

Commissioner & Secretary to the Govt. of Mizoram  
General Administration Department

**Memo No. A.22024/5(i)/2011-GAD : Aizawl, the 8<sup>th</sup> April, 2025**

Copy to:

1. The Deputy Resident Commissioner, Govt. of Mizoram, Guwahati.
2. Under Secretary, DP&AR (GSW).
3. Person concerned.
4. Guard File.



**(R. LALRINZUALI)**

Under Secretary to the Govt. of Mizoram  
General Administration Department