

NO. F. 15017/1/2013-GAD
GOVERNMENT OF MIZORAM
GENERAL ADMINISTRATION DEPARTMENT

Aizawl the 14th November 2014

OFFICE MEMORANDUM

In supersession to the contents of GAD's Office Memorandum under Memo No. F.15015 / 2 / 99 – GAD / Loose dated the 12th January 2007, the rates and conditions for hiring of private vehicles by officers under Government of Mizoram for field works is revised as follows:

1. The rates for hiring of private vehicles as fixed by State Transport Authority, Mizoram, from time to time, is adopted but with the ceiling of Rs. 1000/- per day and Rs. 20,000/- per month for any kind of LMVs. Provision of POL/Driver and any maintenance charges will be the responsibility of the owner of the vehicles.
2. Heads of Departments are competent to accord approval for hiring of vehicles subject to availability of fund and other conditions laid down in this OM.
3. Hiring of Private Vehicle may be resorted to only on specific purpose of tour and not as a routine matter on a monthly or yearly basis.
4. Hiring of private vehicle is to be resorted to only after the Department certifies that the pool vehicles of the Department are unavailable/inadequate at that specific time and/or are required in addition to the existing Pool Vehicles in the Department.
5. The hiring Department should ensure fund availability and resort to hiring of private vehicles only within the resources available in the department and make provisions at the time of making their budgets.
6. Treasury Officers are instructed not to pass bills for hiring of Private vehicles unless they are supported by certificate of availability of fund and approval from Head of Department concerned.

SD/- LALMALSAWMA
Chief Secretary to Govt. of Mizoram

Memo No.F.15017/1/2013-GAD : Aizawl, the 14th November 2014

Copy to:-

1. Secretary to Governor, Mizoram.
2. P.S. to Chief Minister, Mizoram.
3. P.S. to Speaker/Ministers/Deputy Speaker, Mizoram.
4. P.S to Vice Chairman, State Planning Board. Mizoram.
5. P.P.S. to Chief Secretary, Govt. of Mizoram.
6. P.S to All Commissioners/Secretaries, Govt. of Mizoram.
7. All Administrative Departments, Govt. of Mizoram.
8. All Heads of Departments, Govt. of Mizoram.
9. Resident Commissioner/Addl. RC/All DRCs.
10. All Treasury Officers within Mizoram.
11. Guard File.


(ZONUNTHARI)

Under Secretary to the Government of Mizoram
General Administration Department