

No. D.11018/1/2009-GAD
GOVERNMENT OF MIZORAM
GENERAL ADMINISTRATION DEPARTMENT

CIRCULAR

Dated Aizawl, the 16th August, 2017

Subj : *Guidelines for reservation and accommodation in Mizoram Houses.*

In continuation of this Department's Circular No. D.11018/1/2009-GAD dt. 27th September, 2010 the following guidelines/instructions are hereby laid down for information of officials and the general public:

1. It has been observed that some guests used to tag along people not mentioned in their application for reservation in the Mizoram Houses thereby causing confusion and inconvenience to the House authorities. It is hereby informed to all concerned that only those guests whose name are given at the time of making reservation in GAD shall be entertained by Mizoram Houses.
2. Some guests are in the habit of inviting their relatives/friends to sleep over in the rooms while reservations are made per head and not per room. Guests who are not included at the time of making reservation in GAD shall not be entertained. Such practice is strictly prohibited.
3. Some guests do not confirm their reservation with Mizoram Houses especially where there exists multiple guest houses thereby causing inconvenience to themselves as well as the House authorities. All guests are hereby informed to confirm their reservation before hand at the following numbers:

New Delhi	- (011) 23015446	Kolkata	- (033) 2529626
Silchar	- (03842) 225655	Shillong	- (0364) 2225068
Guwahati	- (0361) 2529626	Mumbai	- (022) 65784852
Bengaluru	- (080) 26684815		

Sd/- ZOTHANKHUMA

Commissioner & Secretary to the Govt. of Mizoram
General Administration Department

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Copy to:-

1. Secretary to Governor, Mizoram
2. P.S. to Chief Minister, Mizoram.
3. P.S. to all Ministers/Speaker/Deputy Speaker/ Parliamentary Secretaries/ Vice Chairman, State Planning Board, Mizoram.
4. Sr. PPS to Chief Secretary, Govt. of Mizoram
5. All Principal Secretaries/Commissioner & Secretaries/Special Secretaries, Govt. of Mizoram.
6. Secretary, MPSC/MSIC/SEC.
7. All Administrative Departments.
8. All Heads of Departments.
9. Website Manager, GAD.
10. Guard File.

(LALRINZUALA)

Under Secretary to the Govt. of Mizoram
General Administration Department