

No.A.60011/3/2020-GAD
GOVERNMENT OF MIZORAM
GENERAL ADMINISTRATION DEPARTMENT
MIZORAM SECRETARIAT BUILDING, MINECO, AIZAWL.

Aizawl the 5th February 2024.

OFFICE MEMORANDUM

It has come to the notice of the Government that non- endorsement of various government`s communication issued by Departments and offices to the concerned MLAs and concerned Chief Executive Members and Members of District Councils has left them unaware of certain government policies and undertakings, which is considered improper.

On the above context, all Administrative Heads and Heads of Departments are hereby informed that concerned MLAs and Chief Executive Members and Members of District Councils should invariably be included in the list of endorsement in government`s instrument of communication concerning their constituency/ jurisdiction issued by Departments and their sub-ordinate offices.

Sd/-K.LALTHAWMMMAWIA

Commissioner & Secretary to the Govt. of Mizoram.

Memo No.A.60011/3/2020-GAD

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Aizawl the 5th February 2024.

Copy to:-

- 1) Secretary to the Governor of Mizoram.
- 2) PS to Chief Minister, Mizoram.
- 3) PS to Speaker/Ministers/Leader of Opposition/Deputy Speaker/Ministers of State/Vice-Chairman, State Planning Board/Deputy Govt. Chief Whip, Mizoram.
- 4) All Members of Legislative Assembly.
- 5) Chief Executive Member, MADC/LADC/CADC.
- 6) Sr. PPS to the Chief Secretary, Govt. of Mizoram.
- 7) All Pr. Secretaries/Commissioners/Secretaries/Special Secretaries, Govt. of Mizoram.
- 8) Secretary, MIC/MLA/MPSC/MSEC, Mizoram.
- 9) All Administrative Departments, Govt. of Mizoram.
- 10) All Head of Departments, Govt. of Mizoram.
- 11) Municipal Commissioner, Aizawl Municipal Corporation.
- 12) All Boards/Commissions/Agencies Govt. of Mizoram.
- 13) Website Manager, GAD for uploading on the website.
- 14) Guard File.


(LALROHLUA)

Deputy Secretary to the Govt. of Mizoram
General Administration Department.