

**No.A.60011/1/2019-GAD/Pt**  
**GOVERNMENT OF MIZORAM**  
**GENERAL ADMINISTRATION DEPARTMENT**  
**Mizoram Secretariat, Mizoram New Capital Complex (MINECO), Aizawl-796001**  
Phone No. 0389-2336038 & 2336010/Fax No. 0389-2336678/email:gamizoram@gmail.com

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*Dated Aizawl, the 16<sup>th</sup> March, 2024*

**NOTIFICATION**

In the interest of public service and in compliance of the instruction of the Chief Electoral Officer vide No.H.11019/2/2024-CEO dt.5.3.2024 on the requirement of screening of projects and proposals during operation of the Model Code of Conduct in connection with the forthcoming General Elections to Lok Sabha, 2024, the Competent Authority is pleased to constitute Screening Committee with the following composition:-

- |  |   |                  |
|--|---|------------------|
| 1. Chief Secretary, Government of Mizoram                      | - | Chairperson      |
| 2. Secretary of the Department to which the proposal relates   | - | Member           |
| 3. Commissioner & Secretary, General Administration Department | - | Member Secretary |

**The Terms of Reference of the Screening Committee shall be as under:-**

1. The Screening Committee shall operate immediately after the announcement of the election schedule.
2. The Screening Committee shall examine proposals of the State Government where prior clearance of the Election Commission of India is required.
3. The proposals cleared by the Screening Committee shall be submitted to the CEO along with a note of the urgency i.e. why the proposal(s) cannot wait till completion of poll/election.
4. No Department shall forward any reference directly to the Commission nor send the original file to the CEO's Office but shall send a self-contained reference through the Screening Committee.

The format enclosed at Annexure may invariably be used for submission of such proposals.

**Sd- VANLALDINA FANAI**

Commissioner & Secretary to the Govt. of Mizoram  
General Administration Department

**Memo No.A.60011/1/2019-GAD/Pt**

**: Dated Aizawl, the 16<sup>th</sup> March, 2024**

Copy to

1. Secretary to Governor, Mizoram
2. P.S to Chief Minister, Mizoram
3. P.S. to Speaker/Ministers/Leader of Opposition/Deputy Speaker/Deputy Govt. Chief Whip/ Vice- Chairman, State Planning Board, Mizoram
4. All members of Legislative Assembly/CEM,MADC/LADC/CADC
5. Sr. P.P.S. to Chief Secretary, Govt. of Mizoram
6. All Principal Secretaries/Commissioner & Secretaries/ Secretaries/Special Secretaries, Govt. of Mizoram
7. Secretary, MPSC/MIC/SEC/Lok Ayukta
8. All Administrative Departments
9. All Heads of Departments
10. Web Manager, GAD
11. Guard file

  
**(LALRINCHHANI RALTE)**

Under Secretary to the Govt. of Mizoram  
General Administration Department

ANNEXURE

FORMAT FOR CLEARANCE FROM SCREENING COMMITTEE

Name of Department: \_\_\_\_\_

1.	Name of Work/description of the proposal	
2.	Location (District/Assembly Segment)	
3.	Amount (Rs. in lakhs) in case of works	
4.	Justification	

(Name and signature of the officer sending the proposal)