

No. D. 11014/1/2014-GAD
GOVERNMENT OF MIZORAM
GENERAL ADMINISTRATION DEPARTMENT
MIZORAM NEW CAPITAL COMPLEX (MINECO), AIZAWL
Phone No. 2336033 & 2336010 / Fax No. 0389 – 2336678

NOTIFICATION

Dated Aizawl at Aizawl, the 24th Sept. 2019

It has come to the knowledge of the Government that some allottees of Govt. residential quarters under General Pool under General Administration Department used to vacate their quarters without clearing utility bills i.e. electricity and water charges in respect of period occupied by them. Such being the case, the Government has decided that all allottees of General Pool Residential Quarters under General Administration Department must make a Security Deposit at the rate as indicated below. All the existing allottees of General Pool Residential Quarters as well as those who are to be allotted in future are to pay the security deposit without fail. Henceforth, allotment of General Pool Residential Quarters shall be made subject to prior payment of security deposit. The existing occupants of General Pool Residential Quarters shall also deposit the same within a stipulated time, which would be notified at a later stage. Failure to do so shall be liable to cancellation of the Allotment Order.

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|---------------------|---|-----------|
| 1) Type III & below | - | Rs 3000/- |
| 2) Type IV & above | - | Rs 4000/- |

1. The Security Deposits may be deposited in the form of Challan through Treasury Office, Aizawl South under the following head of account:

8443	-	Civil Deposits
00	-	
111	-	Other Departmental Deposits
01	-	Security Deposits of Government Quarters allottees.
00	-	
00	-	

At the time of making Security Deposit, copies of the Challan may be kept as follows:

Original	:	General Administration Department
Duplicate } Triplicate } Quadruplicate	:	Concerned Treasury Concerned Office where the allottee draws his/her salaries/wages and photocopy may be returned to the allottee after giving authentication.

2. When the Security Deposit is required to be released, the concerned allottee / office may ask for drawal permission from FD (EA) through GAD, enclosing the original Challan and original clearance / receipt of payment of water & electricity bills.

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3. When the Security Deposit is required to be drawn for clearing the unpaid liabilities of the allottees, GAD will apply for drawal permission from FD (EA), enclosing the original Challan and original copies of unpaid bills. If the total unpaid bill amount is less than the Security Deposit, the balance amount, after clearing the bills may be refunded to the allottee. The allottee may claim refund of Security Deposit using his/her copy of Challan.
 4. Any unclaimed Security Deposit after a lapse of 6 months from the date of vacating the quarters without having any liability may be drawn with the permission of FD(EA) and shall be credited into the Government account under the revenue head of General Administration Department.
 5. Any unclaimed Security Deposit after a lapse of 3 years from the date of retirement of the Government Servant concerned shall be lapsed deposit, and shall be directly credited to the Government Account.
 6. Other Departments having separate/departmental residential quarters under their own establishments may devise the same practice of collection of Security Deposits from the allottees.

This is issued with the concurrence of Finance Department vide I.D. No. FIN(EA):250/19 dt.19.09.2019.


Sd/- ASHISH KUNDRA
Commissioner & Secretary to the Govt. of Mizoram
General Administration Department.

Memo No. . D. 11014/1/2014-GAD

Dated at Aizawl, the 24th Sept. 2019

Copy to:

1. Secretary to Governor, Mizoram.
2. Principal Secretary to Chief Minister, Mizoram.
3. P.S. to Deputy Chief Minister, Mizoram.
4. P.S. to Speaker / Ministers / Deputy Speaker, Mizoram.
5. P.S. to Vice Chairman, State Planning Board, Mizoram
6. Sr. P.P.S. to Chief Secretary, Govt of Mizoram.
7. All Principal Secretaries / Commissioner & Secretaries / Secretaries, Govt. of Mizoram.
8. Secretary, MPSC / MCIC / MSEC.
9. Chief Controller of Accounts, Accounts & Treasuries, Mizoram
10. All Administrative Departments for information.
11. All Heads of Departments for information.
12. Under Secretary, Finance Department (EA).
13. Treasury Officer, Aizawl 'South' for information.
14. Guard File.


(MARGARET LALRINAWMI FANA)
Under Secretary to the Govt. of Mizoram
General Administration Department